

Clearwater Farmers Market Regulations

Operated by Yellowhead Community Services – Food Security Program

Market Manager: Joanna Hurst

209 Dutch Lake Rd, Clearwater BC V0E 1N2

Ph: 250-674-3530 Fax: 250-674-3540

clearwaterfarmersmarket@yellowheadcs.ca

**ALL VENDORS ARE RESPONSIBLE FOR KNOWING THESE RULES BEFORE ATTENDING THE MARKET
PLEASE KEEP THIS SHEET FOR FUTURE REFERENCE**

2021 MARKET VENDOR FEES	
FRIEND OF THE MARKET ANNUAL MEMBERSHIP (optional - see Appendix D)	\$10
FULL SUMMER SEASON RATE PER STALL* (24 markets May 1 – October 9)	\$192
DAILY SUMMER DROP IN RATE PER STALL*	\$10
GROWERS AND GLEANERS COLLECTIVE (see Appendix B)	Free with membership
NEW VENDOR INCUBATION PROGRAM (see Appendix C)	Please inquire
NON-PROFITS, COMMUNITY GROUPS and MUSICIANS	Free
WINTER MARKET	TBA

*stall size is defined as an area 12' x 12' for a booth plus one standard size vehicle

1. As a member of the BC Association of Farmers Markets, our market is comprised of Vendors who make, bake, grow, wild harvest or raise the products they sell. No flea market, re-sale or second-hand items – must be vendors own product.
2. The Market reserves the right to give preference to local producers. Local is defined as the North Thompson Valley; McLure to Blue River. Items may be considered for the Market that are not produced or available locally if the item has approval from Market Manager.
3. Our Market is pleased to participate in the Nutrition Coupon Program, thus any Vendor with eligible product is obliged to participate in the program as well. Contact manager for more information or see the website <https://bcfarmersmarket.org/coupon-program/how-it-works/>
4. Vendors must submit applications, payment and confirm approval at least 24 hours before attending.
5. The Market maintains a valid business licence from the District of Clearwater, Vendors are not required to have a business licence.
6. Yellowhead Community Services carries liability insurance that covers the Market grounds, Market customers, Market staff and volunteers, but NOT Vendors. If a Vendor wishes to have liability insurance, they are responsible for providing their own. The BCAFM offers a vendor membership program that includes preferred rates for vendor insurance. <https://bcfarmersmarket.org/membership/vendor-membership/>
7. As per the BCAFM regulations, the sale of any Cannabis product is not permitted at Farmers Markets.

8. Customer health and safety are of upmost importance at the Market and Vendors are responsible for knowing the regulations and acquiring the appropriate approvals from the correct governing body for the product they sell. Most notable regulations are (but not limited to):
 - a. **Interior Health** regulations apply to all vendors selling prepared food
https://bcfarmersmarket.org/app/uploads/2020/09/Guidelines-Sale-of-Foods-at-Temporary-Food-Markets_current-updated-Aug-2020.pdf
 - b. **Health Canada** regulates the sale of cosmetics
<https://www.canada.ca/en/health-canada/services/cosmetics.html>
 - c. **B.C. Certified Organic Program** offers certification for labeling
https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/animal-and-crops/organic-production/guidelines_bc_organic_regulation.pdf
 - d. **BC Liquor Control and Licencing Branch** regulates the sale of liquor at farmers markets
<https://bcfarmersmarket.org/for-markets-vendors/liquor-sales-at-farmers-markets/>
9. The Market will not allow the dumping of products at the market. Prices should reflect fair market value to the producer with consideration of the Vendor's labour, knowledge, quality, costs, time of season and variety of product.
10. Vendors must have their products clearly priced and posted.
11. Vendors are expected to conduct themselves in a professional manner. Any issues concerning another Vendor MUST be taken directly to Market Manager, NOT to the Vendor.
12. Markets are every Saturday, 9:00 am – 12:00 pm, first Saturday in May – Thanksgiving weekend on the field at the Dutch Lake Community Centre, 209 Dutch Lake Rd. Please arrive early to set up and be ready to sell by 9:00 sharp.
13. PLEASE DO NOT START PACKING UP UNTIL NOON, OUT OF RESPECT FOR YOUR CUSTOMERS AND OUR POSTED HOURS.
14. For safety reasons, THERE WILL BE NO MOVING VEHICLES ON THE FIELD DURING MARKET HOURS.
15. Canopies, tables and chairs are the Vendor's responsibility. Canopies are to be staked and secure.
16. Our goal is to keep the market clean and inviting - please pick up garbage and check your site carefully after you have packed up.
17. Advertising is supplied by the Market, however Vendors are encouraged to also promote their product at the market. Every bit helps!
18. Vendors who are 12 yrs old and under must be accompanied by an adult in charge at all times.
19. The entire grounds at the Market and the Dutch Lake Community Centre are smoke/vape-free.
20. No dogs allowed on the field, with the exception of service animals.
21. Yellowhead Community Services reserves the right to amend Market Regulations at any time.
22. Failure to adhere to these Regulations may result in termination of a Vendors permission to vend at the Market.

THANK YOU AND HAVE FUN!

COVID-19 MODIFICATIONS

Public Health orders apply to Farmer's Markets and may change at a moments notice. Please familiarize yourself with the requirements.

<http://www.bccdc.ca/health-info/diseases-conditions/covid-19/community-settings/farmers-markets>

- Yellowhead Community Services has a Work Safe BC COVID Plan for the Clearwater Farmers Market. Plan is posted at the info booth and is available from the Market Manager upon request.
- If you are sick, please stay home and do not prepare or handle product for sale.
- Market site has one entrance and one exit. Market staff/volunteers will be positioned at the entrance to regulate traffic and provide hand washing/sanitizing for customers before entry.
- Traffic cones queues will be placed at each booth to maintain physical distancing.
- Vendor tents will be a minimum of 6 feet apart.
- Vendors are required to maintain a 2 metre (6 feet) physical distance between themselves and others outside of their "bubble" at all times.
- Face covering are required indoors and when physical distancing is not possible outdoors.
- Vendors are encouraged to keep produce pre-packaged and out of reach of customers. Premade food must be prepackaged.
- Vendors are encouraged to offer cash free payments such as the Square or e-transfer.
- Vendors are encouraged to offer pre-ordering.
- There will be no sampling of food products.
- Ready to eat food must be served in closed containers.
- Vendors must be able keep their hands and booths clean and sanitary. Consider using disposable gloves when handling money or be able to sanitize your hands frequently. It is recommended to offer self-serve hand sanitizer for customers at your booth.
- Market entrance will have a handwash station set up and a small supply of disposable gloves available for use.

CLEARWATER FARMERS MARKET GROWERS AND GLEANERS COLLECTIVE

The purpose of the Collective is to:

- A. Decrease food waste;
- B. Increase the variety and amount of locally grown fresh food available at the market for customers and in support of the Nutrition Coupon Program;
- C. Provide a venue for backyard gardeners, gleaners and hobby farmers to sell or donate their excess fresh garden produce, fruit, plants, seeds, herbs, eggs, meat and value-added product made with this produce such as preserves and baked goods;
- D. Provide volunteer opportunities, and;
- E. Fundraise for the YCS Food Security Program.

The Collective is a membership-based informal group of gardeners, hobby farmers, gleaners and volunteers that is managed by the Yellowhead Community Services Food Security Program. To join the Collective, members must purchase an annual “Friend of the Market” membership. Membership allows members to donate or sell their excess produce at the Collective booth at the market. There are two types of arrangements:

1. **Member donates product to Collective (fresh produce only)**
 - a. the produce will be sold at booth manned by a volunteer and the proceeds will go to the YCS Food Security Program. Excess produce not sold will be donated to Clearwater Food Bank or used in food access programs for vulnerable community members.
2. **Member keeps sales proceeds**
 - a. if a member wishes to keep the proceeds of the sale of their produce, they must attend the market and man their portion of the booth as a vendor. Re-useable signage is provided, vendor must provide their own float, coolers etc.
3. All product sold at the Collective booth must adhere to the market regulations of make it, bake it, grow it or wild harvest it and must follow the [Guidelines for the Sale of Food at Temporary Markets](#).
4. There are volunteer opportunities for Collective members – at the market and out in the community gleaning. Please let coordinator know if you are available to volunteer.

NEW VENDOR INCUBATOR PROGRAM

***availability subject to funding approval**

The purpose of this program is to encourage new vendors to join the market and to support them by reducing financial risk and providing mentorship.

1. Program is open to anyone that is not or has not been a vendor at the Clearwater Farmers Market.
2. Program participants must abide by the following conditions;
 - a. Follow all the market regulations,
 - b. Purchase a “Friend of the Market” membership,
 - c. Commit to attending a minimum of 6 markets,
 - d. Make use of the resources available to them,
 - e. Provide feedback at the end of the program.
3. Participants will receive;
 - a. Use of a tent, table and wipeable/re-useable sign boards,
 - b. No stall fees for the first 6 markets,
 - c. Be partnered with a more experience vendor mentor,
 - d. Access to webinars, guidebooks and business planning resources,
 - e. Business plan development support from Community Futures/Work BC.
4. Contact market manager to apply.

Clearwater Farmers Market Regulations – Appendix D

FRIEND OF THE MARKET MEMBERSHIP

The purpose of this program is to create community around the Clearwater Farmers Market, reward loyal customers and to support Market activities.

1. Membership is open to vendors, customers and businesses and is entirely optional.
2. Membership is annual (May – April)
3. Funds raised are used directly for market operations, special events and programs that benefit and/or enhance the market.
4. Member benefits include but are not limited to:
 - a. Frequent shopper punch pass
 - b. Prize draws
 - c. Email newsletters
 - d. Access to special vendor programs (Growers and Gleaners Collective & New Vendor Incubator Program)
 - e. Volunteer opportunities