

## DUTCH LAKE COMMUNITY CENTRE

### ROOM RENTAL RATES

ROOM		HALF DAY RATE	FULL DAY RATE
<b>Multipurpose Room</b> Seats up to 100, built in digital projector and screen, sink	Registered Non-Profit	\$45.00	\$90.00
	Other	\$60.00	\$120.00
<b>Small Meeting Room</b> Seats up to 8	Registered Non-Profit	\$22.50	\$45.00
	Other	\$30.00	\$60.00
<b>Classroom B</b> Seats up to 35	Registered Non-Profit	\$30.00	\$60.00
	Other	\$40.00	\$80.00
<b>Itinerant Office</b> Small office with desk and phone	Registered Non-Profit	\$12.00	\$24.00
	Other	\$16.00	\$32.00
<b>Gymnasium</b> Stage	Registered Non-Profit	\$120.00	\$240.00
	Other	\$160.00	\$320.00
<b>Field</b> Stage	Registered Non-Profit	\$62.50	\$125.00
	Other	\$92.50	\$185.00

- All rentals need to be pre-booked with reception
- Renters are responsible for room set-up and tear-down
- Hospitality Services (coffee, dishes, catering) are not available
- Groups using the facility must provide a certificate of insurance with \$3,000,000 liability covering their group at this property, unless program or event is run under YCS or DOC. Insurance certificate must name "District of Clearwater and Yellowhead Community Services, 209 Dutch Lake Road, Clearwater, BC"
- Special Events Application is required for all public events (available from reception or yellowheadcs.ca)
- Registered Non-Profits are permitted to hold one meeting per month free of charge during regular business hours. This is subject to availability and groups must be flexible around which room is used so that the DLCC can accommodate bookings for fee.
- Renters will be charged a \$25 per hour custodial fee if premises are not left in a condition that would be expected from normal use of the facility
- Cancellation policy: there will be no refunds for cancellations made less than 48 hrs prior to rental date
- After hours bookings are subject to additional fees
- Rates subject to change without notice
- Portable digital projector, screen, coffee urn and video conferencing equipment available at additional charges